

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE SHERIDAN STATION WEST METROPOLITAN DISTRICT HELD MARCH 28, 2023

A Special Meeting of the Board of Directors of the Sheridan Station West Metropolitan District (referred to hereafter as the “Board”) was convened on Tuesday, March 28, 2023, at 3:00 p.m. This District Board meeting was held by videoconference via Zoom. The meeting was open to the public.

Directors In Attendance Were:

Scott Watkins, Treasurer

Paul Malone, Assistant Secretary

Ashley Begley, Assistant Secretary (for a portion of the meeting)

Mitchell Paur, Assistant Secretary

Following discussion, upon motion duly made by Director Watkins, seconded by Director Begley and, upon vote, unanimously carried, the absence of Director Elenowitz was excused.

Also In Attendance Were:

Peggy Ripko and John Haubert; Special District Management Services, Inc. (“SDMS”)

Jennifer L. Ivey, Esq.; Icenogle Seaver Pogue, P.C.

Zachary Nemeroff, Sara Wright and Cathy Kulzer; Residents

**PUBLIC
COMMENTS**

There were no public comments.

**DISCLOSURE OF
POTENTIAL/
CONFLICTS OF
INTEREST**

Disclosure of Potential Conflicts of Interest: Attorney Ivey reported that disclosures of potential conflict of interest statements for each of the Directors were filed with the Secretary of State seventy-two hours in advance of the meeting. Ms. Ripko requested that the Directors consider whether they had any additional conflicts of interest to disclose. Ms. Ripko noted for the record that there were no new disclosures made by the Directors present at the meeting and incorporated for the record those applicable disclosures made by the Board Members prior to this meeting and in accordance with the statutes.

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ADMINISTRATIVE MATTERS

Agenda: Ms. Ripko reviewed with the Board the Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Watkins, seconded by Director Begley and, upon vote, unanimously carried, the Board approved the Agenda, as amended to add water meters.

Meeting Location and Posting of Notices: This District Board meeting was held by Zoom. Ms. Ripko noted that notice of the time, date, and location of the meeting was duly posted.

Minutes: The Board reviewed the Minutes of the December 9, 2022 Regular Meeting.

Following discussion, upon motion duly made by Director Malone, seconded by Director Watkins and, upon vote, unanimously carried, the Board approved the Minutes of the December 9, 2022 Regular Meeting, as presented.

Broken Water Meter: The Board discussed the broken water meter end points.

Following discussion, upon motion duly made by Director Watkins, seconded by Director Malone and, upon vote, unanimously carried, the Board approved the purchase of eight (8) end points, to send out the broken end points for warranty, and to keep the remaining for future needs.

COMMUNITY MANAGEMENT

Towing Operations and Towing Enforcements: Ms. Ripko updated the Board on the towing operations and towing enforcements.

Following review and discussion, upon motion duly made by Director Watkins, seconded by Director Malone and, upon vote, unanimously carried, the Board designated Director Begley and homeowners (to be selected by Director Begley) to review the towing proposals and work with SDMS.

District Rules and Regulations: The Board reviewed and approved the updated rules and regulations discussed at the March 28, 2023 meeting.

5527 West 11th Place Parking Complaints: The Board discussed parking enforcement concerns at 5527 West 11th Place. The Board instructed SDMS to investigate enforcement options. However, until enforcement can be finalized, SDMS will respond to parking complaints by noon the business day after the complaint.

Landscape Construction Agreement from Environmental Designs, Inc. for Tree Replacement Services: The Board reviewed the Landscape Construction Agreement from Environmental Designs, Inc. for 2023 tree replacement services.

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Following discussion, upon motion duly made by Director Begley, seconded by Director Watkins and, upon vote, unanimously carried, the Board approved the Landscape Construction Agreement from Environmental Designs, Inc. for 2023 tree replacement services.

Work Order Contract with Pet Scoop Inc. for Dog Station Maintenance Services:

The Board reviewed the work order contract with Pet Scoop Inc. for dog station maintenance services.

Following discussion, upon motion duly made by Director Begley, seconded by Director Watkins and, upon vote, unanimously carried, the Board approved the work order contract with Pet Scoop Inc. for dog station maintenance services.

FINANCIAL MATTERS

There were no financial matters to discuss at this time.

LEGAL MATTERS

There were no legal matters to discuss at this time.


OTHER MATTERS

There were no other matters to discuss at this time.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made and seconded, and upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By  _____
Secretary for the Meeting