

SHERIDAN STATION WEST METROPOLITAN DISTRICT

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www.colorado.gov/sswmd

NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Douglas Elenowitz	President	2023/May 2023
Scott M. Watkins	Treasurer	2023/May 2023
Paul Malone	Assistant Secretary	2023/May 2023
Ashley Begley	Assistant Secretary	2025/May 2025
Mitchell Paur	Assistant Secretary	2025/May 2025
 Peggy Ripko	 Secretary	

DATE: December 9, 2022

TIME: 10:00 a.m.

PLACE: *This meeting will be held via Zoom without any individuals (neither District representatives nor the general public) attending in person. The meeting can be joined through the directions below:*

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUIZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

Dial In: 1-719-359-4580

I. PUBLIC COMMENTS *(Each speaker is limited to 3 minutes. Speakers are encouraged to stick to their point. Presentations that are less than three minutes long are more effective than long and repetitive presentations. The Board will not respond during the speaker’s comments, so as to ensure that they do not take away from the speaker’s time, but may choose to respond after the speaker’s time has elapsed, or after the period for public comments has concluded.)*

A. _____

II. ADMINISTRATIVE MATTERS

A. Confirm quorum. Present Disclosures of Potential Conflicts of Interest.

B. Approve Agenda, Confirm Location of Meeting and Posting of Notices.

C. Consider Approval of Minutes of the June 10, 2022 Regular Meeting and the October 3, 2022 Special Meeting (enclosures).

- D. Review and consider adoption of 2023 Annual Administrative Resolution (enclosure).
 - i. Election of Officers
 - ii. Regular Meeting Dates
 - iii. Consider appointment of District Accountant to prepare the 2024 Budget and set date for public hearing to adopt the 2024 Budget (_____, 2023).
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III. COMMUNITY MANAGEMENT

- A. Community Manager’s Report (enclosure).

- B. Discussion of Implementation of Towing Operations.

- C. Discuss status of Transferring the West Line Village Website to the District.

- D. Discuss Engineering Requirements for ARC Approvals related to Drainage Matters.

- E. Review and consider approval of proposal from Environmental Designs, Inc. for 2023 Landscape Maintenance Services (enclosure).

- F. Review and consider approval of proposal from Environmental Designs, Inc. for 2022/2023 Snow Removal Services (to be distributed).

- G. Review and consider approval of proposal from Environmental Designs, Inc. for Landscape Enhancements (enclosures).

- H. Review and consider approval of proposal from Altitude Community Law for Legal Services (enclosure).

- I. Review proposed updates to District rules and regulations (enclosure).

IV. FINANCIAL MATTERS

- A. Review and Ratify the Approval of the Payment of Claims as follows (enclosures):

Fund	Period Ending Oct. 31, 2022	Period Ending Nov. 30, 2022
General	\$ 28,767.71	\$ 12,715.66
Debt	\$ -0-	\$ -0-
Capital	\$ -0-	\$
Total	\$ 28,767.71	\$ 12,715.66

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- B. Review and Accept the Unaudited Financial Statements through the Period Ending September 30, 2022 (enclosure).
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- C. Consider engagement of Simmons & Wheeler, P.C. for preparation of 2022 Audit, in the amount of \$4,800 (enclosure).
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- D. Review and consider ratification of 2021 Audited Financial Statements (enclosure – final Audit) and Representations Letter.
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- E. Conduct Public Hearing to consider Amendment to the 2022 Budget and (if necessary) adopt Resolution to Amend the 2022 Budget and Appropriate Expenditures.
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- F. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolutions to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (for General Fund _____, Debt Service Fund _____, for a total mill levy of _____) (enclosures –assessed valuation, draft 2023 Budget and Resolutions), including authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.
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V. LEGAL MATTERS

- A. Review and consider adoption of Election Resolution, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 24, 2023 (enclosure). Discuss the need for ballot issues and/or questions.
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- B. Legislative Report (enclosure).
 - i. 2022 Legislative Memorandum.
 - ii. SB 21-262 Website Compliance.
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VI. CAPITAL PROJECT MATTERS

- A. _____

VII. OTHER BUSINESS

- A. _____

VIII. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2022.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.
- Memo regarding 2023 Rates from Icenogle Seaver Pogue, P.C.